

17 June 2021

Dear Parents and Carers

Everyone has been working exceptionally hard during the pandemic and I thank everyone for their part in this. It is now timely to review the COVID-19 risk assessment for our academy. It is always our key priority to keep everyone safe and to follow SAGE's system of controls and the integrity of our year group bubbles needs to be given due consideration by all. Our aim remains to reduce the number of close contacts should a positive case be confirmed. We have recently reviewed the systems of control to maximise the efficacy of the school day whilst still maintaining total compliance with the government guidance.

We have taken the decision that from Monday 21st June teachers, in the majority, will return to their subject classrooms.

What will change:

- Teachers will teach from their base classroom in their subject areas, allowing the use of subject specific resources and display materials
- Tutor bases will move to the base room for that teacher
- All students will be asked to hand sanitise on entry to every classroom (students can choose to use either their own sanitiser or the one in every room)
- Teachers will meet and greet at the door for every lesson and support the supervision of students on corridors

What will remain the same:

- Washing/sanitising of hands as we arrive at the academy
- Separate year group toilets
- Separate year group IT rooms
- Separate year group break and lunchtime with students sitting in one direction in the dining room
- Separate year group gates for arriving and leaving the academy
- The current one way system will continue
- Students will continue to sit facing the front of the classroom and will sit in the seating plan as instructed by the teacher
- Ventilation in classrooms will continue (windows open and doors when possible)
- Cleaning of high touch areas will continue (eg door handles etc)
- Promotion of catch it, bin it, kill it
- Our high expectations of standards and behaviour by all. *Be safe, be respectful, be responsible*

On Monday 21st June we will have an extended tutor time into Period 1. This will provide us with the opportunity to look at timetables, remind ourselves of the one way system and reflect on our expectations of all in the academy. Normal lessons will commence Period 2.

The Inclusion team will be working with students with SEND to support them with this transition.

Our academy risk assessment has been updated and will be on our website before the weekend. If you have any questions please do not hesitate to contact us.

Yours faithfully

A handwritten signature in black ink, appearing to read 'L. Allott', is centered within a light grey rectangular box.

Lisa Allott
Principal

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